



Rules for Voting at Limbless Association AGM's

Entitlement to Vote

- Only full, current members (i.e. up-to-date with membership subscriptions) are entitled to vote.
- Only members who have registered to attend the AGM (and therefore had their membership status checked prior to the AGM) will be able to cast their vote on the day. *(Please see below for further details).*
- Any member unable to attend the AGM may cast their vote by proxy (by completing, signing and returning the correct proxy form to the LA office before the stated deadline).
- Any member can abstain from a vote (single or multiple) without affecting their entitlement to vote on any other issues, or future resolutions.

How to Vote

- Every applicable member will receive a voting card.
- Every applicable member will have one vote on each issue / resolution.
- The Chairman will read out the resolution to be voted upon and then request a show of hands "for" and "against".
- If you are entitled to vote and wish to cast a vote on this issue please raise your voting card once (either "for" or "against") and keep it clearly displayed until you are notified by the Chairman that all votes have been counted.
- Any votes made without using the correct voting card will not be counted.

Results of the Vote

- After each resolution the results "for" and "against" will be counted and announced.
- The Company Secretary will then announce the results of any proxy votes (received in writing at the LA office before the stated deadline).
- The "in-room" votes and proxy votes will then be added together to give the overall total, which will be announced by the Company Secretary.
- In the case of an equality of votes the Chairman shall be entitled to a second casting vote.

Unexpected or Unregistered Members Attending the AGM

- If you did not notify the LA of your attendance at the AGM you are still entitled to attend, but you will not be able to cast your vote during the meeting.
- To ensure all voters are applicable we need to check their membership status, which is not possible on the day.
- You will be given a proxy form to complete and hand in (to a member of the LA office staff) on the day.
- Your membership status will then be verified (on the next working day after the AGM) and, if applicable, your proxy vote will be added to the total.
- If your vote affects any decisions or resolutions made at the AGM an announcement / notification will be made in the next issue of Step Forward.